



**AMERICAN COLLEGE
COUNSELING ASSOCIATION**

2019 EXECUTIVE COUNCIL NOMINATION FORM

ACCA is currently seeking nominations for the following positions:

President-Elect (3 year term):

Preferred Qualifications: Demonstrated leadership in ACCA including serving on the ACCA Executive Council, as an ACCA Committee Chair, or in significant and active state division leadership. The scope of the president elect is twofold: to become prepared in all areas of the Association's work entrusted to the office of the presidency, and to provide leadership in the areas outlined in the P & P.

Nominee information:

Name:
Address:
Phone:
Email:

Secretary (2-year term):

Preferred Qualifications: Demonstrated leadership in ACCA, to include active involvement at the state or national levels. The Secretary keeps electronic records of all meetings, conducts official correspondence of ACCA, maintains official ACCA records to include motions, minutes and updates to governing documents.

Nominee information:

Name:
Address:
Phone:
Email:

Member-at-Large (3-year term): Graduate Student and New Professionals.

Preferred Qualifications: This person must have graduate status at their home campus at the time of the election for this position. Over the course of the three year term is understood that this person may complete their graduate program. However, this position is expected to represent the voice or graduate students and new professionals.

Nominee information:

Name:
Address:
Phone:
Email:

Nominator Information:

Name of Nominator:

Nominator's phone:

Email:

Please return form to:

ACCA Nominations & Elections Chair, Janelle Johnson, janelle.johnson@sfcc.edu

Election Process:

ACCA follows the elections procedure and timeline of the American Counseling Association. Selected candidates will be submitted to ACA. Required paperwork will be submitted by the candidate through guidelines provided by ACA. All newly elected positions begin July 1, 2020.

ACCA OFFICER EXPECTATIONS IF ELECTED: During and throughout the elected term, each elected member of the ACCA Executive Council (EC) is expected to attend, the ACCA Executive Council Leadership Retreat (July), the ACCA Conference (Feb/March), and participate on scheduled EC conference calls, monthly. President-level positions are expected to attend the annual ACA Conference (spring) and ACA ILT leadership training (summer). Travel to these meetings is required and air travel is the expected norm unless alternative travel is deemed feasible (consult with the ACCA President in advance). Registration, travel, and lodging expenses are generally reimbursed** for required EC meetings and conferences (**Under the ACCA travel policy cost saving practices may limit some expenses). In addition to volunteering for projects as discussed by the EC, each elected position has assigned duties and it is expected these duties are carried out. Duties can be found in the ACCA Policies and Procedure Manual.